

# HAZMAT (LOCKER PROCEDURES)

## POSSIBLE AREAS OF CONCERN

These procedures are mandatory for all units and activities formally inducted into the HMCC.

## CHARACTERIZATION

The HMCC establishes a single point control and accountability over the requisitioning, receipt, distribution, storage and disposal of hazardous materials and wastes.

## HANDLING PROCEDURES

- Step 1** Unit will appoint a Hazmat Custodian.
- Step 2** PPOC will provide an inventory and post it to the locker. Do not remove the inventory list.
- Step 3** PPOC Delivery Drivers will provide sign out log (FC Form 200), also available on the Environmental Division Website. Sign the log for products removed from Hazmat storage areas. It is recommended that the unit/activity indefinitely file completed sign out logs in their area to satisfy regulatory requirements. The sign out logs are a record of individuals' potential exposure to certain materials.
- Step 4** Return serviceable products to the location indicated on the sign out sheet and sign them back in. Ensure that the lids of any returned products are secure and tight. Return unserviceable/contaminated/empty containers to Return Locker.
- Step 5** Ensure storage areas are secured (closed and under operator control) when not in use.
- NOTE:** To obtain products not on the locker inventory sheet contact PPOC Delivery Driver or **PPOC Services**.
- NOTE:** Do not support UBL (training) operations with Garrison stock. See page A-48.
- NOTE:** Ensure all hazmat is obtained through PPOC and not with government credit card (GPC).
- NOTE:** If no locker/return area established, return empty containers to PPOC.



**Soldiers read hazmat product information before using**

## GENERAL INFORMATION

For more information contact **PPOC Services**.